Books in Print

Books in Print is a comprehensive database of over 165,000 publishers, distributors, wholesalers and book agents. The database offers the ability to download, e-mail, and print title information and search results. A user can also check material holdings at a particular library.

TO ACCESS:

- 1. Go to an **Internet station**.
- 2. Double click on an Internet browser Icon (**Netscape** or **Microsoft Explorer**) and point your browser to <u>http://www.clarion.edu/library</u>
- 3. From the **Clarion University Library Homepage**, click on **Databases**.
- 4. From the **Databases** page, click on the drop down **Quick List** menu and choose **Books in Print.**
- 5. This will bring you to the welcome page for **Books in Print**, which contains the **Quick Search** screen shown below.

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SEARCH METHODS

Books in Print is **not** case sensitive. The database will produce the same results for authors or titles regardless of case.

QUICK SEARCH

On the **QUICK SEARCH** screen, there is a drop down menu where the user can choose to search by **Keyword**, **Author**, **Title**, **ISBN/UPC**, and more. Enter the search into the box next to **SUBMIT**, then click on **SUBMIT**. The search can be limited in **STATUS** by choosing **In Print**, **Out of Print**, or **Forthcoming**. The **FORMAT** can also be limited by choosing **Book**, **Audio**, or **Video**.

Below is an example of results for a keyword search on 'huckleberry finn':



All results contain information on AUTHOR, PUBLISHER, ISBN or UPC, FORMAT, DATE, and PRICE. Results can be sorted in either ascending or descending order according to RELEVANCE, TITLE, AUTHOR, PUBLISHER, ISBN, or UPC, FORMAT, DATE, and PRICE. Some results may display symbols to the left- the legends for these symbols can be found on the right side of the screen.

ALTERNATIVES TO QUICK SEARCH

Users also have the option of browsing through **GENERAL SUBJECT** menus or by **INDEX**. **GENERAL SUBJECT** categories include **Juvenile**, **History**, **Computers**, **Self-Help**, **Sports**, and **More**. The **INDEX** includes **Author**, **Title**, **Publisher**, and **More**. **BOOKS IN PRINT** indexes titles that begin with numbers.

Students can either type in one of the categories in the search box or browse alphabetically. Below is a listing of results for **History** in the **Browse by Index/BISAC Subject** option.



By clicking on a subject in the list, such as History/Asia, a result list will appear.



Multiple selections can also be viewed simultaneously. Below is a screen containing the results for both History/Asia and History/Africa.



User Guides for BOOKS IN PRINT

By clicking on **Help**, a user can locate instructions on how to perform an advanced search, a glossary of terms used in the database, and an index on how to use various search fields. Access the **Help** screen by clicking on the **Help** Icon located in upper right corner.



(09/05/02)